Computer Use Rules

Library Computers and Printing:

- To use a Timberland (TRL) Internet computer or to print to a TRL printer, you are required to use your own TRL Library Card, Internet Card or Visitor Pass. You can apply for a Library Card, Internet Card or Visitor Pass at any TRL library.
- You are allowed up to 4-hours of Internet computer time per day throughout the TRL system. Additional time may be allowed at staff discretion based on computer availability and library needs.
- All Internet computers automatically log off 5 minutes before the library closes.
- You may reserve time on Internet computers up to 7 days in advance. However, only 1 reservation at a time may be created.
- Your reservation is held for 10 minutes and then it is canceled.
- You can print up to 100 free pages per week (Mon-Sat). Additional printed pages cost $0.10 per page. A page is one side of the paper.
- There is no charge for printing TRL web pages. All other printing, including PDF files on the TRL web site and TRL reference databases, count against the 100 free pages per week.
- Staff may be able to reprint or refund for bad print jobs if the problem is due to a printer malfunction. There are no reprints or refunds for problems caused by external web sites or patron error.
- You are not allowed to load your own paper in a TRL printer.

Internet Filtering and Recessed Workstations:

- In order to comply with the Children's Internet Protection Act, the library uses a content filter that blocks access to adult content (nudity and graphical depictions of sexual activity). Adults (17 or older) can get unfiltered Internet access on Internet computers in recessed stations. Intentionally viewing or printing images that could be considered adult content on other computers or devices in the library or on the Wi-Fi network is prohibited.

Unacceptable Use: You are responsible for using library computers in an ethical, legal and considerate manner. Users may not:

- Use any computer located in a TRL library for any illegal activity, including child pornography as defined by Washington RCW 9.68A.070.
- Attempt to destroy or damage equipment, software, or data belonging to the library.
- Attempt to alter software configurations or install software on library computers.
- Attempt to bypass the filtering or security systems in the library.
- Make unauthorized use of library accounts, access codes, or network identification numbers.
- Make unauthorized copies of copyrighted or other protected material.
- Engage in activity that is deliberately offensive or creates an intimidating or hostile environment for the public or staff.

Privacy: Internet computers automatically delete history and temporary Internet and cache files after each computer session ends. Users should be aware that the Internet is not a secure medium and that third parties may be able to obtain information regarding user's activities. TRL will not release information on the use of specific Internet resources by members of the public except as required by law or necessary for the proper operation of the library.

Failure to follow these rules may result in the loss of your computer privileges and/or criminal prosecution.