



BOARD OF TRUSTEES

POLICY

TITLE: DISPLAYS AND EXHIBITS		POLICY NUMBER: 028
EFFECTIVE DATE: 10/22/2014	ORIGINATED BY: PUBLIC SERVICES	SUPERSEDES POLICY NUMBER(S): 01-07 dated 7/23/03
REVIEW DATE: 10/1/2019	AUTHORIZED BY: BOARD OF TRUSTEES	

1. Purpose: To provide a direction for displays and exhibits for staff in the Timberland Regional Library (TRL).
2. Scope: This policy applies to all TRL facilities.
3. Definitions: None.
4. Policy:
  - a. Timberland Regional Libraries have spaces or furnishings that are used to mount displays supplementing the TRL collection, highlighting aspects of the library program, or showing artwork. Such spaces may, when not being used for library displays, be offered for use by individuals or nonprofit organizations desiring to mount displays for public view, under guidelines and procedures established by the Library Director. Display space is made available to such persons or groups on equal terms, regardless of the beliefs or affiliations of group members.
    1. TRL does not assume liability for injuries, loss, or damage to personal property that occur as a result of mounting such displays on TRL property.
    2. The provision of display space for public use does not constitute TRL endorsement of the beliefs or viewpoints that may be advocated by the displays, or by the persons or organizations responsible for the displays: displays may not be presented or publicized in such a way as to suggest such endorsement.
    3. Displays may not contain any of the following: explosives, biologically or chemically hazardous material, apparatus which produces noise while on display, perishables, items illegal to possess, speech that is not constitutionally protected, or materials who display may violate election laws. The Library Director may prohibit other items deemed to present an immediate, demonstrated threat to the public.

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4. The exhibiting organization or individual is responsible for mounting and removing the display at a time and in a manner specified by TRL Staff.
  5. TRL retains the right to deny space to any user whose use or planned use of the space does not comply with this policy.
  6. Patrons concerned about current or future displays may use the form and procedures in place for Patron Opinion of Library Materials.
  7. Display cases are not to be used for commercial purposes; items on display shall not be marked so as to indicate that they are for sale.
- b. In libraries that have display cases, TRL may delegate the day-to-day operation of the display cases to the Friends of the Library with review by the Library Manager. In such cases, the Friends are acting as the agent of the library, and will follow all aspects of this policy as if they were TRL staff.
5. Citations: None.
6. By the enactment of this policy, the Board of Trustees of Timberland Regional Library concurrently rescinds any prior policy or procedure within TRL that is either in conflict with or expansive of the matters addressed in this policy.

Adopted by the Board of Trustees on October 22, 2014.



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President, Board of Trustees

10-22-14

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Date