



Partnerships Policy

Policy Number: 082
Supersedes Policy #1 sp6

Approved: 5/26/2021
Authorized by: Board of Trustees

Effective Date: 6/1/2021 – 5/31/2026
Review Date: 3/31/2026

1) Purpose:

Timberland Regional Library (TRL) welcomes the support of institutions, businesses, nonprofit organizations, community groups and individuals to enhance or improve Library activities, services, events and programs through the establishment of partnerships. These relationships serve as a means to advance the Library's vision, mission and strategic plan.

2) Scope:

The following policy applies to arrangements between TRL and external entities.

3) Background:

None.

4) Definitions:

- A. Partnership: A partnership is a relationship between TRL and a non-TRL entity that involves working together to provide and/or promote activities, services, events and programs to the public in ways that are mutually beneficial.
- B. Sponsorship: A sponsorship occurs when an approved contribution is accepted by TRL from a non-TRL entity. TRL defines the terms under which any contributions are accepted.
- C. Contribution: Money, products, or services offered to TRL by a sponsor.

5) Policy:

- A. TRL will enter into partnerships determined to be in its best interest. Partnerships will be subject to the approval of the Executive Director. In some cases, TRL and a partner will prepare a set of responsibilities in a written agreement that outline each party's role. In particular, these relationships should further the Library's goals in one or more of the following ways:
 - 1. Increase library visibility in the community.
 - 2. Support regular or special library activities, services, events and programs.
 - 3. Enhance or create ways to respond to identified community needs.
- B. Partner recognition and logo use should be for identification rather than commercial purposes.
- C. An agreed upon partnership does not imply that TRL endorses a partner's policies, products or services.
- D. The acceptance of a partnership is not intended to, nor should it be considered

as, the creation of any type of public forum.

- E. TRL retains the authority to establish and monitor all aspects of its projects and programs, including those that are supported by a partner. If it is determined that a previously approved partnership becomes inconsistent with TRL's mission, TRL may discontinue the relationship.
- F. Partners may not direct and/or impact the selection of particular library materials or vendors, or require endorsement of their products or services.

6) References:

None.

7) Citations:

None.

By the enactment of this policy the Board of Trustees of Timberland Regional Library is concurrently rescinding any prior policy or procedure within TRL that is either in conflict with or expansive of the matters addressed in this policy.

